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December 2019

It is with great pleasure and pride that we present the Pastoral Plan for the parish.

Our plan is the culmination of a great deal of preparation. The pastoral committees have been engaged in preparatory work for over a year; the council members have been actively involved ever since their appointment in August.

The plan is to be accomplished over the next three years ending 2022. It is based on five major goals - Evangelization, Community building, Liturgy, Youth, Outreach. There are specific objectives to achieve each goal and practical action steps to achieve each objective.

No one knows how life may change over the next three years or what new challenges we may face. As a result, it may be necessary to edit, revise or update this plan as we move forward. The council will monitor progress and conduct periodic reviews to ensure that the plan stays relevant to the lives of our parishioners. Regular reports will be given to the parish.

We ask for the prayers and practical support of all parishioners to help us give full effect to the plan, for the greater glory of Our Lord and the spiritual good of all in our community.

Yours faithfully,

A handwritten signature in blue ink that reads "Tony Dunn".

Fr Tony Dunn  
Parish Priest

A handwritten signature in blue ink that reads "Jonathan Spencer".

Jonathan Spencer  
Chair, Parish Pastoral Council



**St. Michael's Parish  
Remuera, Auckland**

**Introduction**

The following pages set out the pastoral plan of the parish for the period 2019 to 2022.

The plan follows the approach described in the diocesan guidelines as reissued in 2017: *Mission, Vision, Objectives, Action Steps, Accountability, Evaluation*.

The Council has set the Mission and Vision, the overall Goals to be sought, the main Objectives to be pursued to achieve each Goal, one or more Action Steps to realise each Objective and appropriate Measures to evaluate the outcome.

As the diocesan guidelines expect a pastoral council to be a deliberative rather than a management body, the day to day management and delivery of the Goals is delegated to the Council's pastoral committees as follows:

<u>Goal</u>	<u>Committee</u>
Evangelisation	Religious Education
Building the parish community	Social & Communications
Liturgy	Liturgy
Youth	Youth
Outreach	Caring & Support

Here is a summary of the way the Council and each committee will work to deliver that part of the plan for the Goal delegated to the committee:

Committee:

- takes action to arrange one or more agreed Action Steps to achieve each Objective;
- agrees how each Action Step is to be performed, and who is to be accountable; and
- sets a deadline for each Action Step to be completed.

Council:

- ensures that the resources required by the committee are made available;
- takes all reasonable steps within its power to ensure the continued validity of the assumptions on which delivery of the plan is based;
- regularly monitors the performance of the committee in achieving the Objectives assigned to it;
- evaluates the effectiveness of each Action Step taken against the relevant Measure; and
- remains with overall responsibility for delivery of the entire plan.



## **St. Michael's Parish Pastoral Plan 2019 – 2022**

### **Mission**

*We the Eucharistic community of St Michael's parish,  
by the gifts of the Holy Spirit,  
are called to witness to the living Jesus.*

### **Vision**

*Offering to all in our community a place of peace,  
love and joy that only God can provide.*

### **Goals**

*Evangelisation, Building the Community,  
Liturgy, Youth, Outreach*

### **Objectives and Action Steps**

As set out in the following five committee plans.

<b>Goal: Evangelisation</b>		<b>Committee: Religious Education</b>	
<b>Objectives</b>	<b>Action Steps</b>		
To engage with other Christian faith communities in our area	Engage with nearby Catholic parishes in discussions about ways of sharing resources and services		
To make use of communication opportunities to spread the Faith in the parish	Maintain an active presence on the parish Facebook page and website and set targets for each		
To formulate an evangelisation strategy based on an agreed understanding of needs and methods	Design and conduct a survey with specialist advice  Develop an evangelisation strategy based on the survey and research		
To offer and present programmes to fulfil the strategy	Offer a Baptism Preparation programme  Offer a Sacramental programme  Offer an RCIA programme  Offer a Children's Liturgy programme  Offer an AFE programme  Offer a Scripture discussion programme  Offer a Marriage Preparation programme  Offer a Grief Counselling programme		

<b>Goal: Building the Parish Community</b>		<b>Committee: Social &amp; Communications</b>	
<b>Objectives</b>	<b>Action Steps</b>		
To understand what parishioners want	Design and conduct a survey with specialist advice		
To reach all active parishioners easily and quickly	Complete the parish register project		
To reach each parishioner in the most suitable medium and with the most relevant message	Develop a parish communications strategy		
To welcome new parishioners and help them integrate	Personal contact at first opportunity followed by welcome letter and meeting		
To facilitate greater parish social interaction	Greeting parishioners as they arrive at Mass  Social functions to which all parishioners are invited  Social functions for groups (demographic & geographic)  Coffee after 10am Mass		
To facilitate greater parish communications	Newsletter re-design project  Website re-design project  Parish directory project  Parish Facebook project		

<b>Goal: Liturgy</b>		<b>Committee: Liturgy</b>	
<b>Objectives</b>		<b>Action Steps</b>	
To present liturgies and music that are thought compelling and beautiful by all ages but especially young parishioners		Form a group of youth leaders and work with them and other parish youth to decide on liturgies and music that young parishioners would be likely to respond to	
To involve parishioners as much as possible in the presentation of the liturgies		Form a youth choir to sing at parish liturgies Maintain all necessary liturgical support ministries including: <ul style="list-style-type: none"> <li>• Eucharistic Ministers</li> <li>• Readers of the Word</li> <li>• Musicians and Cantors</li> <li>• Sacristans</li> <li>• Altar Servers</li> <li>• Laptop Operators</li> <li>• Sanctuary Carers</li> <li>• Collectors &amp; Counters</li> </ul>	

<b>Goal: Youth</b>		<b>Committee: Youth</b>	
<b>Objectives</b>		<b>Action Steps</b>	
To enable young parishioners to participate in activities specially designed for them		Investigate programmes at Epsom and Meadowbank parishes and, if suitable, gain permission from organisers for our parish to promote  Investigate Diocesan Youth initiatives	
To offer catechesis programme for children of parishioners not attending Catholic schools		Offer a programme on religious education specifically designed for children not attending Catholic schools	
To achieve effective communication with young parishioners		Arrange with St. Peter's, Baradene and Sacred Heart to advertise any parish youth initiatives we determine  Develop a contact list of young parishioners	

<b>Goal: Outreach</b>		<b>Committee: Caring &amp; Support</b>	
<b>Objectives</b>		<b>Action Steps</b>	
To help those in the parish who need Caring assistance		Develop a communications, documentation and referral system with guidelines for the parish to: <ol style="list-style-type: none"> <li>a) receive requests from parishioners for Caring assistance, and</li> <li>b) arrange for these to be met by the appropriate agency</li> </ol>	
To help those in the parish who need Support assistance		Develop guidelines involving <ol style="list-style-type: none"> <li>a) publicity</li> <li>b) volunteer recruitment and training,</li> <li>c) procedures</li> <li>d) safeguarding &amp; privacy compliance, and</li> <li>e) recordkeeping</li> </ol> in order to offer Support assistance in the following areas: <ul style="list-style-type: none"> <li>• taking Holy Communion to the housebound</li> <li>• transport to Mass</li> <li>• home visiting</li> <li>• collection and distribution of food, toys, clothing, furniture and household goods</li> <li>• conduct social events for the elderly</li> </ul>	